

January 3rd, 2022

Start: 6:00pm

Happy New Year

Clerk - announces that newly elected officials have taken their Oath of Office.

Mayor - compliance statement.

- salute to the flag.

- greetings to the assembly.

- announces that Robert's Rules of Order shall be used by the Council in determining all parliamentary questions, not specifically provided for, in conjunction with the provisions provided by resolution 22-17.

Mayor - requests the council to organize and elect a President. (Council may elect to leave the dais to deliberate)

Motion - to open the floor for nominations

Motion - to close the nominations.

Motion - to elect a council president.

Mayor - announces the election of the Council President and requests that the President announce the committee assignments for 2022.

Mayor - announces the professional appointments for 2022.

Borough Attorney	Montenegro, Thompson, Montenegro & Genz
Bond Counsel	Meghan Bennett Clark & GluckWalrath, LLC
Borough Engineer	Alan Hilla & H2M Engineering
Borough Auditor	Hulsart & Company
Public Defender	Timothy J. Wintrode
Labor Counsel	Citta, Holzapfel & Zabarsky
Prosecutor	Citta, Holzapfel & Zabarsky

Motion- to confirm the professional appointments.

Mayor - announces that all professional appointments are subject to the execution of a professional service contract.

Resolution 22-01 - to appoint mayor Thomas B. Nicol as Emergency Management Coordinator.

Resolution 22-02 - to appoint Carol Baran as representative to the Monmouth County Community Development program and to Adelaide Schmidt as the alternate.

Motion - to confirm all tenured and non-annual appointments now held by employees of the Borough of Brielle.

Motion - to confirm the membership roster of the Brielle First Aid Squad and Brielle Fire Company No. 1.

Mayor - announces the annual appointments.

- Borough Administrator	Thomas F. Nolan
- Municipal Clerk	Carol Baran
- officer to issue certificates of Liability	Thomas F. Nolan
- Relocation Officer	Thomas F. Nolan
- Commissioner of Insurance	Thomas F. Nolan
- Human Resources Director	Thomas F. Nolan
- Borough Historian	James ham
- Public Agency Compliance Officer	Carol Baran
- Fire Protection Official	Chris Willms
- Code Enforcement	Chris Willms
- Representative to the S.E.M.M.U.A.	Thomas F. Nolan
- Zoning Official	Elissa C. Commins
- Conflict Zoning Officer	Alan p. Hilla
- Conflict Engineers	Lindstrom, Dissiner & Carr Leon s. Avakian, inc. Elissa Commins Kennedy Consulting, LLC.
- 1 st deputy Emergency Management Coord.	Gary Olsen
- 2 nd deputy emergency management Coord.	Timothy A. Shaak
- Police OPRA Coordinator	Tracy Rubino
- Registrar/Board of Health	Tina McDermott
- Deputy Registrars/Board of Health	Denise Murphy
- Mercantile Officer	Carol Baran
- Tax Collector	Tina McDermott
- Water/Sewer Rent Collector	Denise murphy

- Animal Control Official	Tina McDermott
- Superintendent Public Works	Jeffrey Weiss
- Clean Communities & Recycling Coordinator	Carol Baran
- Asst. Cc & Recycling Coordinator	Jeffrey Weiss
- Safety Coordinator	Carol Baran
- Asst. Safety Coordinator	Jeffrey Weiss
- Chief Finance Officer	John Antonides
- Deputy Finance Officer	Tina McDermott
- General Financial Assistant	Denise Murphy
- representative to M.R.H.C.	Denise Murphy
- Assistant Clerks Financial Services	Tina McDermott
	Stephen Mayer
- Assistant to the Administrator	Carol Baran
- Deputy Clerk of Elections	Denise Murphy
- Detective(S)	(Chief's appointment)
- Working Foreman	Michael Burger (Water)
	Jeffrey Ely (Streets & Roads)
- Water Plant Operator	Michael Mcarthur

Resolution 22-03 - to confirm the foregoing appointments.

Mayor - announces the appointments to the various Boards & Commissions of the Borough of Brielle for terms that expired December 31st, 2021.

Planning board

- Thomas B. Nicol	Member Class 1 (22)
- Frank A. Garruzzo	Member Class III (22)
- Karen Brisben	Member Class II (22)
- Jim Stenson	Member Class IV (25)
- Corinne Trainor	Member Class IV (25)

Community Development Block Grant Committee

- Tracy Rubino	Member (22)
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- Tim Shaak Member (22)
- Ann D. Scott Member (22)
- Darcy Garruzzo Member (22)
- Thomas Nolan Member (22)
- Carol Baran Representative (22)
- Adelaide Schmidt Alternate Rep. (22)

Board of Recreation

- Erin North Associate (22)
- Art Foreman Associate (22)
- Carol Baran Corresponding Secretary (22)

Environmental Committee

- Jennifer Kerrigan Member (24)
- Jim Nuccio Member (22)

Shade Tree Commission

- Chris Tirrell Alternate (22)

Motion - to approve the foregoing appointments.

Mayor - announces that Resolutions 21-04 through 21-19 are pro-forma and shall be enacted by consent, unless there is an objection.

Resolution 22-04 - to establish meeting dates for Mayor & Council

Resolution 22-05 - to establish bank accounts & official depositories

Resolution 22-06 - to establish a rate of interest for delinquent taxes

Resolution 22-07 - to establish a petty cash fund (cash & checking)

Resolution 22-08 - to designate the official newspapers for 2022.

Resolution 22-09 - to authorize the tax collector to process tax refunds or delinquency with a value of \$10.00 or less, and to conduct the sale of tax liens in compliance with statute.

Resolution 22-10 - to authorize the business administrator, with the consent of the Mayor & Council Committee Chairman who has jurisdiction over the department, to hire temporary/part-time help on a "as needed" basis.

Resolution 22-11 - to memorialize the adoption of the temporary budget.

Resolution 22-12 - to memorialize the extension of the sick time provisions of the DPW contract to non-union employees.

Resolution 22-13 - to confirm all Special Police Officers (Class I & II) employed by the Borough of Brielle in their positions.

Resolution 22-14 - to authorize the Administrator to adjudicate minor personnel issues and minor insurance claims in his capacity as Human Resources Director & Insurance Representative.

Resolution 22-15 - to authorize the Brielle police department to participate in the LESO 1033 program re: surplus defense department items.

Resolution 22-16 - to designate certain employees as deputy custodians re: OPRA requests.

Resolution 22-17 - to establish the voting requirements for the passage of a Resolution

Resolution 22-18 - to establish extension days for the payment of tax and/or utility bills, without interest penalty whenever the mailing of said bills are delayed.

Resolution 22-19 - to authorize the Business Administrator to solicit bids re: Capital Improvements and/or the securement of professional services required to assist in the defense of tax appeals or other pending litigation.

(Note: resolutions 22-04 through 22-19 are considered to be routine. They shall be approved by consent, unless a member of council, or of the public seeks a separate discussion of any of the foregoing resolutions.)

Mayor - comments from council

- announces the public portion of the meeting.

Motion - to adjourn.

Members of the public who wish to comment on any agenda may do so in writing by regular mail or email only. The comment should be specific as to what item their comment(s) apply to. All comments must be received at least four hours before the scheduled meeting time. Comments shall be read into the record at the conclusion of the public comment portion of the meeting.

Please join our meeting from your computer, tablet, or smartphone.

<https://www.gotomeet.me/BrielleBorough/cm>

**When using a smart device/computer, you will be able to participate in the comment portion of the meeting.

You can also dial in using your phone.

United States (Toll Free): [1 877 568 4106](tel:18775684106)

United States: [+1 \(646\) 749-3129](tel:+16467493129)

Access Code: 627-812-829

**When using a non-smart phone, you will not be able to participate in the comment portion of the

meeting.

Meeting Guidelines and Participation Rules

- a) We encourage you to join the meeting prior to its start time, you will be placed in a “waiting room” until the meeting starts.
- b) You will join muted and must remain muted until you are acknowledged during the Public Comment portion of the Meeting. Only the Meeting Organizer will “unmute/ mute” a participant and/ or attendee.
- c) In order to participate in the Public Comment portion of the Meeting you must type a request to the Meeting Organizer via the “Chat” feature in the app. You must state your Name and Address for the record.
- d) You will be acknowledged when it is your turn to comment.
- e) The “Chat” feature should only be used to indicate your desire to participate in the Public Comment portion of the meeting.