

Borough of Brielle

REORGANIZATION MEETING

January 31 2018

January 8, 2018

Happy New Year

Clerk - announces that newly elected officials have taken their oath of office.

Mayor - compliance statement.

- invocation

- salute to the flag

- greetings to the assembly

- announces that Robert's rules of order shall be used by the council in determining all parliamentary questions, not specifically provided for.

Mayor - requests the council to organize and elect a president. (Council may elect to leave the dais to deliberate).

Motion - to open the floor for nominations

Motion - to close the nominations

Motion - to elect a council president

Mayor - announces the election of the council president and requests that the president announce the committee assignments for 2018.

Mayor - announces the professional appointments for 2018.

Borough Attorney Montenegro, Thompson, Montenegro & Genz

Bond Counsel Meghan Bennett Clark & Gluckwalrath, LLC

Borough Engineer Alan Hilla & H2M Engineering

Borough Auditor Hulsart & company

Public Defender Timothy J. Wintrode

Labor Counsel Citta, Holzapfel & Zabarsky

Prosecutor Citta, Holzapfel & Zabarsky

- to confirm the professional appointments

Mayor - announces that all professional appointments are subject to the execution of a professional service contract.

18-01 - to appoint Mayor Thomas B. Nicol as emergency management resolution coordinator

18-02 - to appoint Carol McMenemy as representative to the Monmouth county community development program and to Adelaide Schmidt as the alternate

Motion - to confirm all tenured and non-annual appointments now held by employees of the Borough of Brielle.

Motion - to confirm the membership rosters of the Brielle first aid squad and Brielle fire company no. 1.

Mayor- announces the annual appointments.

- Borough Administrator Thomas F. Nolan

- acting CMFO Thomas F. Nolan

- Officer to issue Certificates of Liability Thomas F. Nolan

- Relocation Officer Thomas F. Nolan

- Commissioner of Insurance Thomas F. Nolan

- Human Resources Director Thomas F. Nolan

- Public Agency Compliance Officer Carol McMenemy

- Fire Protection Official Michael Galos

- Representative to the S.E.M.M.U.A. Robert McArthur

- Construction Code Official Albert P. Ratz

- Zoning Official Elissa C. Commins

- Deputy Zoning Officer Alan P. Hilla

- Conflict engineers Lindstrom, Dissiner & Carr

Leon S. Avakian, Inc.

Elissa Commins

- First Deputy Emergency Management coordinator Michael W. Palmer

- Second deputy emergency management coordinator Timothy A. Shaak

- Heritage committee/Borough Historian John E. Belding

- Registrar/Board Health Tina McDermott

- Deputy Registrars/B.H. Colleen Castronova/Carol McMenemy

- Mercantile Officer James J. Langenberger

- Code Enforcement Officer James J. Langenberger

- Tax Collector Colleen Castronova

- Deputy Tax Collector Tina McDermott

- Water Sewer Rent Collector Tina McDermott
- Animal Control Official Colleen Castronova
- Superintendent Public Works Robert McArthur
- Asst. Superintendent Jeffrey Weiss
- Recycling Coordinator Robert McArthur
- Asst. Recycling Coordinator Jeffrey Weiss
- Safety Coordinator Robert McArthur
- Asst. Safety Coordinator Jeffrey Weiss
- Payroll Specialist Colleen Castronova
- Assistant Clerks Financial Services & Payroll Tina McDermott/Stephen Mayer
- Karen S. Brisben
- Asst. to the Administrator Deputy Clerk/Clerk of Elections Carol McMenamy
- Detective (Chief's appointment) Ryan Meixsell
- Asst. Superintendent DPW Jeffrey Weiss
- Working foreman Michael Burger (water) Jeffrey Ely (streets & roads)
- Water plant operator Mike McArthur

18-03 - to confirm the foregoing appointments

Mayor - announces the appointments to the various boards & commissions of the borough of Brielle for terms that expired December 31st, 2017.

Planning board

- Thomas B. Nicol Member Class I (18)
- Frank A. Garruzzo Member Class II (18)
- James F. Langenberger Member Class III (18)
- Stacy Montalto Member Class IV (21)
- James Stenson Member Class IV (21)

Community Development Block Grant Committee

- Cory Lakin member (18)
- Tim Shaak member (18)
- Ann D. Scott member (18)
- Darcy Garruzzo member (18)
- Robert McArthur member (18)
- Carol Mcmenamy representative (18)
- Adelaide Schmidt alternate rep. (18)

Board of recreation

- Art Foreman Associate (18)
- Karen Dettlinger Associate (18)
- Kristine Anderson Associate (18)
- Kendal Porter Associate (18)
- Patty Guzzo Associate (18)
- Carol McMenamy Corresponding Secretary (18)

Environmental committee

- Thomas Mauro Member (20)
- Jim Nuncio Alternate #1 (20)

Shade tree commission

- John Belding Member (22)

Motion - to approve the foregoing appointments

Mayor - announces that resolutions 18-04 through 18-13 are pro-forma and shall be enacted by consent, unless there is an objection.

18-04 - to establish meeting dates for mayor & council.

18-05 - to establish bank accounts & official depositories

18-06 - to establish a rate of interest for delinquent taxes

18-07 - to establish a petty cash fund (cash & checking)

18-08 - to designate the official newspapers for 2018

18-09 - to authorize the tax collector to process tax refunds or delinquency with a value of \$10.00 or less, and to conduct the sale of tax liens in compliance with statute

18-10 - to authorize the Business Administrator, with the consent of the Mayor & Council Committee Chairman who has jurisdiction over the department, to hire temporary/part-time help on an as "needed" Basis

18-11 - to memorialize the adoption of the 2018 temporary budget

18-12 - to memorialize the extension of the sick time provisions of the DPW contract to non-union employees.

18-13 - to confirm all Special Police Officers (class I& II) employed by the Borough of Brielle in their positions.

18-14 - to appoint Paul J. Capotorto as Municipal Judge

(Note: resolutions 18-04 through 18-14 are considered to be routine in nature and shall be approved by consent, unless any member of council or of the public seeks a separate discussion of any of the foregoing resolutions.

Mayor - comments from council

- announces the public portion of the meeting.

Motion - to adjourn.